

## **CLASS POLICIES**

In an effort to make every class the best possible experience for all, please review and follow these policies.

- Pre-registration is required as class sizes are limited. You can sign up and pay in person or over the phone. For your convenience, we accept all major credit cards.
- Should the need arise to cancel your class attendance, you will receive a store credit towards a future class only if we are notified at least one week prior to scheduled class. Our apologies but no credit will be given for cancellations less than one week before class – NO EXCEPTIONS.
- Millie P's reserves the right to cancel a class if a minimum number of 5 pre-registered, pre-paid attendees are not met. If it is necessary for us to cancel a class, you will receive a full class fee refund in the form of store credit.
- Supply lists and applicable pre-class homework instructions will be distributed for each class at the time of registration and payment. Please read the information provided to ensure you are prepared for the class. We list only those supplies necessary for you to have a successful class. Instructors may discuss "optional" tools available for purchase during class.
- You will receive a 10% discount on any supplies and/or fabric purchased for the specific class. On the night of class, you will receive a 10% discount toward general purchases (some exceptions may apply).
- Millie P's has sewing machines you may use for classes at no charge. Please let us know at the time of registration that you would like to reserve one of our machines – limit of machines available. You will need to bring a bobbin and thread, these items are not provided with the use of our machine.
- If you bring your own sewing machine to class, please be familiar with it before class. Know how to thread your machine, fill a bobbin, change stitch length and adjust tension. Our instructors will not be able to assist you with the mechanics of your sewing machine.
- Millie P's respects all copyright laws associated with patterns and books. Each class attendee is expected to purchase his/her own pattern or book required for class. NO COPIES SHARED.
- Please make sure your beverages are in a closed-covered container.
- No music allowed during class time.
- Our instructors will teach only from the pattern being offered for class – NO EXCEPTIONS.
- Please iron and cut in designated areas only – NOT on the tables.
- There are many instructors and customers who have allergies. We ask that you refrain from wearing perfume during your class to ensure everyone can enjoy the class.
- Class will start at designated time. Should you arrive late, the instructor will do her best to get you caught up with the class.

We hope you enjoy your class and will consider our future classes as you continue to enhance your quilting skills.